

# Public Document Pack

Minutes of a meeting of the  
Worthing Council  
21 May 2021  
at 6.30 pm

Councillor Lionel Harman (Chairman)  
Councillor Sean McDonald (Vice-Chairman)

Councillor Noel Atkins	Councillor Louise Murphy
Councillor Roy Barraclough	Councillor Richard Nowak
**Councillor Mike Barrett	Councillor Jon Roser
Councillor Ferdousi Henna	Councillor Helen Silman
Chowdhury	Councillor Dawn Smith
Councillor Russ Cochran	Councillor Sally Smith
Councillor Rebecca Cooper	Councillor Robert Smytherman
Councillor Dan Coxhill	Councillor Elizabeth Sparkes
Councillor Edward Crouch	Councillor Emma Taylor
Councillor Jim Deen	Councillor Hazel Thorpe
Councillor Cathy Glynn-Davies	Councillor John Turley
Councillor Karen Harman	Councillor Nicola Waight
Councillor Margaret Howard	Councillor Steve Waight
Councillor Daniel Humphreys	Councillor Carl Walker
Councillor Charles James	Councillor Rosey Whorlow
Councillor Kevin Jenkins	Councillor Steve Wills
Councillor Martin McCabe	Councillor Tim Wills
Councillor Dr Heather Mercer	
Councillor Richard Mulholland	

\*\* Absent

## **C/1/21-22 Apologies for Absence**

The Mayor received an apology for absence from Councillor Mike Barrett prior to the meeting.

*\* The meeting was briefly adjourned at 6.34pm whilst the livestream of the meeting was restored.*

## **C/2/21-22 Election of the Mayor**

It was proposed by Councillor Daniel Humphreys and seconded by Councillor Steve Wills that Councillor Lionel Harman be elected to serve as Mayor for the coming year.

**Resolved** that Councillor Lionel Harman be elected Mayor of the Borough of Worthing for the 2021-22 Municipal Year.

*The Mayor made his Declaration of Acceptance of Office and then addressed the Council.*

**C/3/21-22                      Appointment of the Deputy Mayor**

The Mayor proposed that Councillor Richard Nowak be appointed to serve as Deputy Mayor in 2021/22, the proposal was seconded by Councillor Noel Atkins.

**Resolved** that Councillor Richard Nowak be appointed as Deputy Mayor for the 2021/22 Municipal Year.

*Councillor Richard Nowak made his Declaration of Acceptance of Office.*

**C/4/21-22                      Returning Officer's Return of Persons Elected**

The Council noted the Returning Officer's return of persons elected in the Borough Elections held on 6 May 2021.

**C/5/21-22                      Declarations of Interest**

There were no declarations of interest made.

**C/6/21-22                      Confirmation of Minutes**

**Resolved** that the minutes of the meeting held on 20 April 2021 be approved as a correct record and that they be signed by the Mayor.

**C/7/21-22                      Vote of thanks to the outgoing Deputy Mayor**

A Vote of Thanks to the outgoing Deputy Mayor was proposed by the Mayor, seconded by Councillor Louise Murphy.

**Resolved** that the Council placed on record its sincere thanks to Councillor Sean McDonald for the fine manner in which he carried out the duties of Deputy Mayor, for his service to the community of Worthing during the year and for his support to the Mayor.

*The Mayor advised that it had not been possible, at last year's Annual Council, to present the outgoing Mayor, Councillor Hazel Thorpe with her Past Mayor insignia and Mr Robin Rogers with the past Mayor's Consort insignia. The Mayor advised that he was looking forward to doing this in the very near future, once the lifting of Covid restrictions made it possible to do so.*

**C/8/21-22                      Items raised under Urgency Provisions**

There were no urgent items.

**C/9/21-22                      Announcements by the Mayor and / or Head of Paid Service**

The Mayor informed the Council that he was looking forward to supporting the local communities to thrive, prosper, be healthy and resilient and to promote the Town.

He looked forward to being able to raise funds for his charities for the forthcoming year; The Worthing Sea Cadets; The Worthing Society and Worthing Mencap (Buddies).

The Council was informed of the Mayor's Inaugural Dinner and all those present were encouraged to support this event.

The Mayor extended the Council's thanks to the Chief Executive, Mr Alex Bailey, for all that he had done for the residents, businesses and visitors of Worthing especially during these recent difficult and unprecedented times. He added that Mr Bailey had brought great energy, intelligence and ambition to the role of CEO and the council had greatly benefited from his hard work and commitment to excellence in public service.

The Mayor used his discretion to allow the Leader of the Council to make a statement regarding the retiring Chief Executive.

The retiring Chief Executive thanked the Mayor and the Leader of the Council for their words and addressed the Council.

### **C/10/21-22                      Decision making by Worthing Borough Council in 2021/22**

Before the Council was a report by the Director for Communities, copies of which had been distributed to all Members and a copy of which is attached to the signed copy of these minutes as item 10.

The report outlined a number of decisions required by Council to ensure that the decision making structure for 2021/22 was determined according to the Council's Constitution.

It was noted that an updated Appendix B had been circulated in advance of the meeting detailing the nominations for Committee Memberships from each of the political groups and the chairperson and vice-chairperson nominations from the leading group.

The recommendations outlined in the report, were proposed by Councillor Daniel Humphreys and seconded by Councillor Heather Mercer.

An amendment proposed by Councillor Beccy Cooper, that Councillor Carl Walker be appointed as the JOSC Chairman, was seconded by Councillor Martin McCabe but not supported.

Council approved the recommendations following a vote;

For 19, Against 3, Abstentions 14

### **Resolved**

That the Council

- i) noted the decision making structure of the Council and the political balance of the Council as referenced in paragraphs 4.1 and 4.2;
- ii) confirmed the Terms of Reference of the Council, Executive, Committees and Sub-Committees as outlined in Part 3 of the Constitution including those relating to Joint Committee Agreements;
- iii) noted the political groups, the number and proportion of seats as set out in Appendix A to the report;

- iv) appointed to the Committees in accordance with the wishes of the Political Groups on the Council, as detailed in Appendix B (attached);
- v) agreed that the Chairpersons and Vice-Chairpersons of Committees, as detailed in Appendix B (attached), be appointed until the Annual Meeting of the Council in May 2022;
- vi) noted the Group Leaders and Deputy Leaders as confirmed to the Proper Officer as outlined in Appendix B (attached); and
- vii) in accordance with Council Procedure Rule 39, the Council noted the appointment of the Leader of the Labour Group on the Council, as the Leader of the Main Opposition.

## **Appendix B (Minutes)**

### **C/11/21-22                      Youth Mayor**

Council noted that the current Youth Mayor, Will Nyss, and the current Deputy Youth Mayor, Henny Sonneman-Petty, would serve for a second term in 2021/22.

The Mayor announced that he was looking forward to their support during his mayoral year.

*\* The Director for Communities, Dr Catherine Howe, left the meeting prior to consideration of item 12*

### **C/12/21-22                      Recommendations from the Executive and Committees to Council**

Council had, before it, recommendations from the Joint Senior Staff Committee.

An extract of these minutes had been circulated as items 12.

Before the Council was a recommendation from the Joint Senior Staff Committee relating to the designation of Interim Head of Paid Service.

The Chairman of the Joint Senior Staff Committee, Councillor Daniel Humphreys, proposed the recommendations to the Council, these were seconded by Councillor Beccy Cooper and unanimously supported.

## **Resolved**

That Adur and Worthing Councils designate Dr. Catherine Howe as Adur and Worthing Councils' interim Head of Paid Service and Chief Executive with effect from 1st July 2021, until such time, as the substantive post has been filled.

The Mayor declared the meeting closed at 7.20pm.

Mayor



### ADUR & WORTHING COUNCILS

### JOINT COMMITTEE MEMBERSHIP / APPOINTMENTS 2021-22

<b>Joint Strategic Committee</b> <b>Membership is the Leader and their Executive</b> <i>(no requirement for political balance)</i>		
No	Councillor	Political Group
Worthing Borough Council		
1	<b>Chair: Daniel Humphreys</b>	Conservative
2	<b>Vice-Chair: Kevin Jenkins</b>	Conservative
3	Edward Crouch	Conservative
4	Heather Mercer	Conservative
5	Elizabeth Sparkes	Conservative
6	Sean McDonald	Conservative
Adur District Council		
1	<b>Chair:</b>	Conservative
2	<b>Vice-Chair:</b>	Conservative
3		Conservative
4		Conservative
5		Conservative
6		Conservative

<b>Joint Governance Committee</b> <i>(requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
<b>1</b>	<b>Chair: Roy Barraclough</b>	Conservative
<b>2</b>	<b>Vice-Chair: Tim Wills</b>	Conservative
<b>3</b>	Louise Murphy	Conservative
<b>4</b>	Steve Waight	Conservative
<b>5</b>	Steve Wills	Conservative
<b>6</b>	Mike Barrett	Labour
<b>7</b>	Helen Silman	Labour
<b>8</b>	Emma Taylor	Labour
Adur District Council		
<b>1</b>	<b>Chair:</b>	Conservative
<b>2</b>	<b>Vice-Chair:</b>	Conservative
<b>3</b>		Conservative
<b>4</b>		Conservative
<b>5</b>		Conservative
<b>6</b>		Labour
<b>7</b>		Labour
<b>8</b>		tbc

**Note:** *Not more than one member to be an Executive Member*

**For Standards matters:**

Independent persons: Simon Norris-Jones and Lindsay Viljoen (1 vacancy)

Parish representatives: Lancing Parish Council (1) – Sompting Parish Council (1)

<b>Joint Staff Committee</b> <i>(requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
<b>1</b>	<b>Chair: Karen Harman</b>	Conservative
<b>2</b>	<b>Vice-Chair: Daniel Humphreys</b>	Conservative
<b>3</b>	Rosey Whorlow	Labour
Adur District Council		
<b>1</b>	<b>Chair:</b>	Conservative
<b>2</b>	<b>Vice-Chair:</b>	Conservative
<b>3</b>		Labour

<b>Joint Senior Staff Committee</b> <i>(requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
<b>1</b>	<b>Chair: Daniel Humphreys</b>	Conservative
<b>2</b>	<b>Vice-Chair: Kevin Jenkins</b>	Conservative
<b>3</b>	Rebecca Cooper	Labour
Adur District Council		
<b>1</b>	<b>Chair:</b>	Conservative
<b>2</b>	<b>Vice-Chair:</b>	Conservative
<b>3</b>		Labour

**Note:** Each Council must have one Executive member

<b>Joint Overview &amp; Scrutiny Committee</b> <i>(requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
<b>1</b>	<b>Chair: Charles James</b>	Conservative
<b>2</b>	<b>Vice-Chair: Richard Nowak</b>	Conservative
<b>3</b>	Russ Cochran	Conservative
<b>4</b>	Louise Murphy	Conservative
<b>5</b>	Tim Wills	Conservative
<b>6</b>	Jon Roser	Labour
<b>7</b>	Sally Smith	Labour
<b>8</b>	Carl Walker	Labour
Adur District Council		
<b>1</b>	<b>Chair:</b>	Conservative
<b>2</b>	<b>Vice-Chair:</b>	Conservative
<b>3</b>		Conservative
<b>4</b>		Conservative
<b>5</b>		Conservative
<b>6</b>		Labour
<b>7</b>		Labour
<b>8</b>		tbc



<b>Executive, appointed by the Leader</b>		
	<b>Councillor</b>	<b>Title</b>
<b>1</b>	Daniel Humphreys	Leader
<b>2</b>	Kevin Jenkins	Deputy Leader Executive Member for Regeneration
<b>3</b>	Edward Crouch	Executive Member for Digital and Environment
<b>4</b>	Heather Mercer	Executive Member for Customer Services
<b>5</b>	Elizabeth Sparkes	Executive Member for Resources
<b>6</b>	Sean McDonald	Executive Member for Health and Wellbeing
<b>Policy Advisors to Executive Members</b>		
These are not Council appointments; they are made by the individual Executive Member and advised to the Director of Communities.		
<b>1</b>	Steve Wills	Leader
<b>2</b>	Richard Nowak	Executive Member for Regeneration
<b>3</b>	Dan Coxhill	Executive Member for Digital and Environment
<b>4</b>	Louise Murphy	Executive Member for Customer Services
<b>5</b>	Tim Wills	Executive Member for Resources
<b>6</b>	Karen Harman	Executive Member for Health and Wellbeing

<b>Worthing Planning Committee</b> (requirement for political balance)		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
<b>1</b>	<b>Chair: Noel Atkins</b>	Conservative
<b>2</b>	<b>Vice-Chair: Karen Harman</b>	Conservative
<b>3</b>	Dan Coxhill	Conservative
<b>4</b>	Edward Crouch	Conservative
<b>5</b>	Steve Wills	Conservative
<b>6</b>	Jim Deen	Labour
<b>7</b>	Helen Silman	Labour
<b>8</b>	Martin McCabe	Liberal Democrat
<b>Substitute Member Nomination</b>		<b>Political Group</b>
	Councillors with relevant training as listed on the website	Conservative
	John Turley & Catherine Glynn-Davies	Labour
	Hazel Thorpe	Lib Dem

*It is a requirement that Members and substitute members of this Committee, must receive appropriate training.*

**Overview and Scrutiny Committee**  
(requirement for political balance)

<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
<b>1</b>	<b>Chair: Charles James</b>	Conservative
<b>2</b>	<b>Vice-Chair: Richard Nowak</b>	Conservative
<b>3</b>	Noel Atkins	Conservative
<b>4</b>	Roy Barraclough	Conservative
<b>5</b>	Russ Cochran	Conservative
<b>6</b>	Dan Coxhill	Conservative
<b>7</b>	Karen Harman	Conservative
<b>8</b>	Tim Wills	Conservative
<b>9</b>	Henna Chowdhury	Labour
<b>10</b>	Jim Deen	Labour
<b>11</b>	Catherine Glynn-Davies	Labour
<b>12</b>	Margaret Howard	Labour
<b>13</b>	Dawn Smith	Labour
<b>14</b>	Emma Taylor	Labour
<b>15</b>	Bob Smytherman	Lib Dem

<b>Licensing and Control Committees 'A' and 'B'</b> (requirement for political balance)		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
<b>1</b>	<b>Chair: Steve Wills</b>	Conservative
<b>2</b>	<b>Vice-Chair: Charles James</b>	Conservative
<b>3</b>	Russ Cochran	Conservative
<b>4</b>	Daniel Coxhill	Conservative
<b>5</b>	Kevin Jenkins	Conservative
<b>6</b>	Sean McDonald	Conservative
<b>7</b>	Richard Nowak	Conservative
<b>8</b>	Nicola Waight	Conservative
<b>9</b>	Mike Barrett	Labour
<b>10</b>	Henna Chowdhury	Labour
<b>11</b>	Catherine Glynn-Davies	Labour
<b>12</b>	Richard Mulholland	Labour
<b>13</b>	John Turley	Labour
<b>14</b>	Rosey Whorlow	Labour
<b>15</b>	Hazel Thorpe	Lib Dem
<b>Substitute Member Nomination</b>		<b>Political Group</b>
	Bob Smytherman	Lib Dem

**Note:**

*Although two separate Committees operating under different rules, it is suggested that Membership/Chairperson/Vice-Chairperson are the same for both.*

*It is a requirement that Members of this Committee must receive appropriate training.*

*Substitutes are not permitted for 'B' Committee.*

*Requirement for Political balance is dependent on which Committee is meeting. Officers will ensure this is correct in each case.*

**Notified Group Leaders (Regulation 8(3))**

**Conservative Group - Cllr Daniel Humphreys (Leader) Cllr Kevin Jenkins (Deputy)**  
**Labour Group - Cllr Beccy Cooper (Leader) Cllr Carl Walker (Deputy)**  
**Lib Dem Group - Cllr Martin McCabe (Leader) Cllr Hazel Thorpe (Deputy)**

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